

**SCHEDULED REGULAR MEETING OF THE  
SAN LUCAS UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

**DATE:** August 8, 2024  
**TIME:** 6:30 P.M. REGULAR SESSION  
7:30 P.M. CLOSED SESSION  
**PLACE:** San Lucas Union School District  
53675 San Benito Street, San Lucas

A regular meeting of the Board of Trustees of the San Lucas Union School District will be held at San Lucas School, 53675 San Benito Street, San Lucas, on Thursday, August 8, 2024.

*MEETING FACILITIES ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. BY REQUEST, ALTERNATIVE MEETING AGENDA DOCUMENT FORMATS ARE AVAILABLE TO PERSONS WITH DISABILITIES. TO ARRANGE AN ALTERNATIVE AGENDA DOCUMENT FORMAT OR TO ARRANGE AID OR SERVICES TO MODIFY OR ACCOMMODATE PERSONS WITH A DISABILITY TO PARTICIPATE IN A PUBLIC MEETING, PLEASE PROVIDE A WRITTEN REQUEST TO THE DISTRICT OFFICE AT LEAST THREE WORKING DAYS PRIOR TO ANY PUBLIC MEETING.*

*Members of the audience may request translation into a language other than English by notifying the office at 831-382-4426 48 hours prior to the time of the meeting.*

**I. CALL TO ORDER**

Meeting called to order at 6:35 pm

**II. SALUTE TO THE FLAG**

President Lomeli led the flag salute

**III. ROLL CALL:**

Miguel Lomeli, President X

Maribel Velasco, Clerk X

Jennifer Cruz **Absent**

Elvis Sundar **X**

Maria Lomeli **X**

Lizette Jimenez, Superintendent/Principal **X**

#### **IV. APPROVAL OF AGENDA**

On a motion by Velasco and seconded by Ma. Lomeli, the agenda was approved by a vote of 4 yes,

0 no and 1 absent (4-0-1)

#### **V. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS**

No updates.

#### **VI. SUPERINTENDENT REPORT**

- A. Safety Plan for the 24-25 school year and 8.1 Professional Development Update
- B. 24-25 English Language Development Plan and English Language Development Professional Development

#### **VII. CONSENT AGENDA**

- A. Minutes from the Regular Board Meeting on July 25, 2024

On a motion by Velasco and seconded by Sundar, the minutes were approved by a vote of 4-0-1.

- B. Superintendent reimbursements, mileage forms & leave forms

On a motion by Velasco and seconded by Ma. Lomeli, reimbursement for Custodian of

Records fingerprinting was approved by a vote of 4-0-1.

#### **VIII. . PUBLIC COMMENT SESSION**

At this point on the agenda, the public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, each person is limited to three (3) minutes. Note: The Board is generally prohibited from discussing items not on the agenda; therefore, any Board comments will be limited to questions or to refer matters to staff.

No public comments were made.

## **IX. DISCUSSION AND ACTION ITEMS**

### **A. Review quote from Clark Pest Control**

The quote was reviewed and approved by the board. A motion was made by Sundar and seconded by Ma. Lomeli. The motion was approved 4-0-1.

### **B. Track Updates**

Information only. No action was taken.

### **C. 8th grade promotion/end of year policy review and amendment**

Information was reviewed and the previous board policy on how San Lucas Elementary determines the 8th grade Salutatorian and Valedictorian will remain in effect. The 8th grade trip

policy was information only, no action taken.

## **X. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Staffing update, current needs assessment
- B. Transfer request
- C. Insurance claim from June 15, 2022
- D. SOL contract

## **XI. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No public comment.

## **XII. ADJOURNMENT TO CLOSED SESSION**

On a motion by Velasco and a second by Sundar, the board adjourned to closed session by a vote of 4-0-1 at 7:58 pm.

## **XIII. RECONVENE TO REGULAR SESSION**

On a motion by M. Lomeli and a second by Velasco, the board adjourned to closed session

by a vote of 3-0-2 at 9:17 pm.

#### **XIV. ACTION ITEMS FROM CLOSED SESSION**

- A. Staffing update, current needs assessment: No action taken
- B. Insurance claim from July 2023: All payouts to be paid the week of 8.5.2024
- C. SOL contract: No action taken

#### **XV. BOARD REPORTS AND COMMENTS**

The board would like an update on Back to School Night, as we need to select a new date due to conflict of scheduling with the Water Board meeting.

The board would like to see a potential job description for a part time accounts payable clerk.

#### **XVI. FUTURE AGENDA ITEMS**

Warrants for August

Track Updates

Truancy/Attendance & Enrollment Numbers

#### **XVII. ADJOURNMENT**

A motion was made by Velasco and seconded by Ma.Lomeli to adjourn the meeting. With a vote of

3-0-2 at 9:26 p.m.

<p><u>Note:</u> An agenda, complete with backup materials, is available for public perusal in the San Lucas USD front office.</p>
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